



Dear Year 11 & 12 parent/carer,

McClelland College is looking forward to another great year of teaching and learning and would like to advise you of our college's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Extracurricular items and activities are provided on a user-pays basis.

Ongoing and continued support from our families, in terms of financial contributions to our college, ensures that our school can offer the best possible education, allowing our students to pursue a wide range of subjects and choose their preferred pathways, as evidenced in our VCE and VCAL results.

As you may be aware, the college has undergone several upgrades over the past few years, including enhancements to the gym and learning areas that improve students' education, with more improvements still to be completed. Not all of this work is funded by the Department. We also invest heavily in student welfare, whether it be School Wide Positive Behaviour, Hands-on Learning, Outreach Education Program, or any of the services offered by our extensive Wellbeing team.

Although payments are voluntary, any curriculum contributions or other donations we receive enable us to provide the best possible opportunities for all our students. McClelland College is an inclusive school where every child is supported and provided for. Your continued support enables us to maintain this environment in our college and provide the necessary resources.

For further information on the Department's Parent Payments Policy, please refer to our college website under the Parents' page.

Yours sincerely,

*Laura Spence*  
Principal

*Patrick Lee-School*  
Council President

### 2026 Year 11 and 12 McClelland College

Student Name:

Student ID:

#### Extra - Curricular

| Item                                                               | Description                                                                                                                                                                                                                   | Cost  | Tick |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------|
| <b>Carnival events</b><br>*CSEF credit can be used for this charge | Whole school swimming and athletics carnivals; all students are encouraged to participate, event options include competition and novelty options, house activities, and games. Transport costs, venue hire, association fees. | \$50  |      |
| <b>Student ID Card</b>                                             |                                                                                                                                                                                                                               | \$20  |      |
| <b>Personal Learning Journal</b>                                   | Student organisational diary, learning and brain break resources, Resilience Project content and resources.                                                                                                                   | \$20  |      |
| <b>Printing Credit</b>                                             | Student access to printing and photocopying at school                                                                                                                                                                         | \$20  |      |
| <b>Program resources</b>                                           | VCE-practice exams and printing<br>VCE VM– PDS project materials, Banquer High Numeracy program                                                                                                                               | \$50  |      |
| <b>Sub total</b>                                                   |                                                                                                                                                                                                                               | \$    |      |
| <b>Optional: Instrumental music</b>                                | Annual small group lessons, assessments, reporting, music resources for voice, piano, woodwind, brass, strings, guitar and percussion.                                                                                        | \$250 |      |
| <b>Optional: Instrument hire</b>                                   | College can provide hire of instruments, includes servicing, cleaning, replacement and repairs.                                                                                                                               | \$100 |      |
| <b>Sub total</b>                                                   |                                                                                                                                                                                                                               | \$    |      |

#### Curriculum Contributions

| Item                                   | Description                                                                                                                                                              | Cost | Tick |
|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| <b>Health and Wellbeing activities</b> | Workshops and presentations related to mental and physical health: bullying prevention, healthy relationships, sexual health, consent, healthy decision making and more. | \$30 |      |
| <b>Sub total</b>                       |                                                                                                                                                                          | \$   |      |

#### Other Contributions (non-curriculum)

| Item                              | Description                                                                                                                                                                                  | Cost | Tick |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| <b>First Aid</b>                  |                                                                                                                                                                                              | \$30 |      |
| <b>School management software</b> | Compass and other school management programs utilised by parents/carers and students to access student information, reports, and assessments, communicate with staff, resource storage, etc. | \$30 |      |
| <b>Building Fund</b>              | Future refurbishments, minor and major capital works.                                                                                                                                        | \$50 |      |
| <b>Sub total</b>                  |                                                                                                                                                                                              | \$   |      |
| <b>Total</b>                      |                                                                                                                                                                                              | \$   |      |

## Educational items for students to own

We will provide details on how to access the year-level booklist from the college or Campion Education's website. Stationery items on the booklist can be purchased from Campion or you may choose to source these items from other providers.

## Financial Support for Families

McClelland College understands that some families may experience financial difficulty.

The Camps, Sports and Excursions Fund (CSEF) payment of \$256.00 is available to all families with a Health Care card or Pension card, application forms available from the office and sent out via Compass.

If you would like to discuss alternative payment arrangements or have a confidential discussion about support, please contact the college at 9789 4544 to make an appointment with a member of the financial team.

## Payment methods

Direct payment can be made by BPay. Payments can be made by cash, EFTPOS or credit card at the administration office. Payment Plans and Centrepay payments may be available.

## Refunds

Parent requests for refunds are subject to the school's discretion and made on a case-by-case basis. Refunds will be provided where the school deems it reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

## Payment Options/Credit Card Authority Form

Use this form for making a Credit Card payment .

I \_\_\_\_\_ authorise McClelland College to deduct \$\_\_\_\_\_ from my credit card for the above mentioned school charges being for my son/daughter \_\_\_\_\_.

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Visa / MasterCard

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Expiry Date

Card Holders Signature \_\_\_\_\_ Card Holders Name \_\_\_\_\_

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.