



Dear Year 7 parent/carer,

McClelland College is looking forward to another great year of teaching and learning and would like to advise you of our college's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Extracurricular items and activities are provided on a user-pays basis.

Ongoing and continued support from our families, in regard to financial contributions to our college, ensures that our school can offer the best possible education. This allows our students to have a wide choice of subjects to pursue their chosen pathways, as evidenced in our VCE and VCAL results.

As you may be aware, the college has had several upgrades over the last few years, with the gym and learning areas that optimise the students' education, and a number still to be completed. Not all of this work is funded by the Department. We also invest heavily in student wellbeing, be it School Wide Positive Behaviour, Hands on Learning, Outreach Education Program, or any services our extensive Well Being team offers.

Even though payments are voluntary, any curriculum or other contributions we receive enable us to provide the best possible opportunities for all our students. McClelland College is an inclusive school where every child is supported and provided for. Your continued support allows us to create this environment and the resources required in our college.

For further information on the Department's Parent Payments Policy, please refer to our college website under the Parents' page.

Yours sincerely,

*Laura Spence*  
Principal

*Patrick Lee*  
School Council President

## 2026 Year 7 McClelland College

Student Name:

Student ID:

### Extra - Curricular

Item	Description	Cost	Tick
<b>Carnival events</b> *CSEF credit can be used for this charge	Whole school swimming and athletics carnivals; all students are encouraged to participate, event options include competition and novelty options, house activities and games. Transport costs, venue hire and association fees.	\$50	
<b>Student ID Card</b>		\$20	
<b>Japanese textbook</b>	College produced textbook and resource	\$20	
<b>Personal Learning Journal</b>	Student organisational diary, learning and brain break resources, Resilience Project content and resources.	\$20	
<b>Printing Credit</b>	Student access to printing and photocopying at school	\$20	
<b>Assessment and learning online programs</b>	Ewrite, Sparx, Essential Assessment; students' Maths follow-up learning program, assessment programs for identifying learning levels and growth in Literacy and Numeracy.	\$45	
<b>Year 7 Camp</b> *CSEF credit can be used for this charge	Summit Transition adventure camp, an excellent opportunity to meet new friends and build skills. Numbers are limited.	\$440	
<b>Immersion Week</b>	Whole year-level transition week includes activities, workshops, excursions, skill building, making new friends, and learning about McClelland College.	\$95	
<b>Sub total</b>		\$	
<b>Optional: Instrumental music</b>	Annual small group lessons, assessments, reporting, music resources for voice, piano, woodwind, brass, strings, guitar and percussion.	\$250	
<b>Optional: Instrument hire</b>	College can provide hire of instruments, including servicing, cleaning, replacement and repairs.	\$100	
<b>Sub total</b>		\$	

### Curriculum Contributions

Item	Description	Cost	Tick
<b>Practical subjects</b>	Classroom materials, consumables, and equipment for: Technology, Food Technology, Art, Drama, Science, PE, and Sport	\$140	
<b>Health and Wellbeing activities</b>	Workshops and presentations related to the Health and Physical Education curriculum around: bullying prevention, healthy relationships, sexual health, consent, healthy decision making and more.	\$30	
<b>Sub total</b>		\$	

### Other Contributions (non-curriculum)

Item	Description	Cost	Tick
<b>First Aid</b>		\$30	
<b>School management software</b>	Compass and other school management programs utilised by parents/carers and students to access student information, reports and assessments, communicate with staff, resource storage etc.	\$30	
<b>Building Fund</b>	Future refurbishments, minor and major capital works.	\$50	
<b>Sub total</b>		\$	
<b>Total</b>		\$	

## Educational items for students to own

We will provide details on how to access the year-level booklist from the college or Campion Education's website. Stationery items on the booklist can be purchased from Campion, or you may choose to source them from other suppliers.

## Financial Support for Families

McClelland College understands that some families may experience financial difficulty.

The Camps, Sports and Excursions Fund (CSEF) offers a payment of \$256.00 to all families with a Health Care or Pension card. Application forms are available from the office and sent out via Compass.

If you would like to discuss alternative payment arrangements or have a confidential discussion about support, don't hesitate to contact the college at 9789 4544 to make an appointment with a financial team member.

## Payment methods

Direct payment can be made by BPay. Cash, EFTPOS, or credit card payments can be made at the College office. Payment Plans and Centrepay payments may be available.

## Refunds

Parent requests for refunds are subject to the school's discretion and made on a case-by-case basis. Refunds will be provided where the school deems it reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

## Payment Options/Credit Card Authority Form

Use this form to make a credit card payment.

I \_\_\_\_\_ authorise McClelland College to deduct \$\_\_\_\_\_ from my credit card for the above-mentioned school charges being for my son/daughter \_\_\_\_\_.

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Visa / MasterCard

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Expiry Date

Card Holders Signature \_\_\_\_\_ Card Holders Name \_\_\_\_\_

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.