



Dear Year 9 parent/carer,

McClelland College is looking forward to another great year of teaching and learning, and would like to advise you of our college's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Extracurricular items and activities are provided on a user-pays basis.

Ongoing and continued support from our families, in regards to financial contributions to our college, ensures that our school can offer the best possible education, allowing our students to have a wide choice of subjects to pursue their chosen pathways, as evidenced in our VCE and VCAL results.

As you may be aware, the college has had several upgrades over the last few years, with the gym and learning areas that optimise the students' education, and a number still to be completed. Not all this work is funded by the Department. We also invest heavily in student welfare, be it School Wide Positive Behaviour, Hands on Learning, Outreach Education Program, or any of the services offered by our extensive Well Being team.

Even though payments are voluntary, any curriculum or other contributions we receive enable us to provide the best possible opportunities for all our students. McClelland College is an inclusive school where every child is supported and provided for. Your continued support allows us to create this environment in our college and the resources required.

For further information on the Department's Parent Payments Policy, please refer to our college website under the Parents' page.

Yours sincerely,

Laura Spence
Principal

Patrick Lee-School
Council President

2026 Year 9 McClelland College

Student Name:

Student ID:

Extra - Curricular

Item	Description	Cost	Tick
Carnival events *CSEF credit can be used for this charge	Whole school swimming and athletics carnivals; all students are encouraged to participate, event options include competition and novelty options, house activities, and games. Transport costs, venue hire and association fees.	\$50	
Student ID Card		\$20	
Japanese textbook	College produced textbook and resource	\$20	
Personal Learning Journal	Student organisational diary, learning and brain break resources, Resilience Project content and resources.	\$20	
Printing Credit	Student access to printing and photocopying at school	\$20	
Assessment and learning online programs	Ewrite and Essential Assessment; students' assessment programs for identifying learning levels and growth in Literacy and Numeracy.	\$25	
Sub total		\$	
Optional: Instrumental music	Annual small group lessons, assessments, reporting, music resources for voice, piano, woodwind, brass, strings, guitar and percussion.	\$250	
Optional: Instrument hire	College can provide hire of instruments, includes servicing, cleaning, replacement and repairs.	\$100	
Sub total		\$	

Curriculum Contributions

Item	Description	Cost	Tick
Health and Wellbeing activities	Workshops and presentations related to the Health and Physical Education curriculum around: bullying prevention, healthy relationships, sexual health, consent, healthy decision making and more.	\$30	
Sub total		\$	

Other Contributions (non-curriculum)

Item	Description	Cost	Tick
First Aid		\$30	
School management software	Compass and other school management programs utilised by parents/carers and students to access student information, reports and assessments, communicate with staff, resource storage, etc.	\$30	
Building Fund	Future refurbishments, minor and major capital works.	\$50	
Sub total		\$	
Total		\$	

Educational items for students to own

We will provide details on how to access the year-level booklist from the college or Campion Education's website. Stationery items on the booklist can be purchased from Campion. You may choose to source these items from other suppliers.

Financial Support for Families

McClelland College understands that some families may experience financial difficulty.

The Camps, Sports, and Excursions Fund (CSEF) offers a payment of \$256.00 to all families with a Health Care or Pension card. Application forms are available from the office and sent out via Compass.

If you would like to discuss alternative payment arrangements or have a confidential discussion about support, please contact the college at 9789 4544 to make an appointment with a member of the financial team.

Payment methods

Direct payment can be made by BPay. Payments can be made by Cash, EFTPOS or Credit Card at the administration office. **Payment Plans** and Centrepay payments may be available.

Refunds

Parent requests for refunds are subject to the school's discretion and made on a case-by-case basis. Refunds will be provided where the school deems it reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Payment Options/Credit Card Authority Form

Use this form for making a Credit Card payment.

I _____ authorise McClelland College to deduct \$_____ from my credit

card for the above mentioned school charges being for my son/daughter _____.

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Visa / MasterCard

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 Expiry Date

Card Holders Signature _____ Card Holders Name _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.